

**University of Southern California**  
**Research Gateway (McNair) Scholars Program, Office of Undergraduate Programs**  
**2015 Summer Research Institute Master Schedule**

**RESEARCH METHODS, ACADEMIC WRITING, AND GRADUATE SCHOOL PREPARATION:**

A partnership involving support from the USC Dornsife College, Viterbi School of Engineering, Keck School of Medicine, Annenberg School for Communication and Journalism, Rossier School of Education, and School of Social Work

**For any questions or additional input, please contact the program administrators and advisors:**

Richard Andalon, Director & Associate Dean  
Mario Enriquez, Administrative Coordinator & Program Advisor  
David-James Gonzales, Academic Coordinator & Program Instructor

*\*\*\*On days where no program-sponsored activities are noted, students work independently with Faculty Mentors and Program Staff*

**TUESDAY, MAY 19**

**ROOM: HEDCO HNB 100**

**SEMINAR**

- 9:00AM – 9:30AM      OVERVIEW | (Re)Introductions, Expectations, Review of Research Topics & Project Plans, Accountability Partners
- 9:30AM – 10:15AM    ACTIVITY | Creating a Realistic Research and Writing Schedule/Timeline to Increase Productivity (from 45/15 Time Management Strategy to Overcoming Writers Block)
- 10:30AM – 11:15AM    ACADEMIC PROFESSIONALIZATION | Graduate School Degree Options and Career Options
- 11:15AM – 12:00PM    RESEARCH & WRITING | Part 1: An overview on strengthening Paper Introductions, Research Questions, Literature Review & Methods Sections; Part 2: What are Annotated Bibliographies and How To Make Them Work for You Now and Into Your Graduate Career

**DUE FRIDAY (05/22/15): UPLOAD DETAILED SUMMER RESEARCH AND WRITING SCHEDULE**

**BRING TO NEXT CLASS: DETAILED SUMMER RESEARCH AND WRITING SCHEDULE; RESEARCH ON CAREER OPTIONS**

**BREAK/LUNCH**

12:00 – 1:00 PM

Free Time/On Your Own

**DISCUSSION**

1:10 – 3:30 PM

Group #1: American Studies & Ethnicity \_\_\_\_\_ **ROOM: GFS 220**

Group #2: Social Sciences & Education \_\_\_\_\_ **ROOM: GFS 221**

Group #3: Science, Technology, Engineering & Math \_\_\_\_\_ **ROOM: GFS 228**

Group #4: Public Health & Policy \_\_\_\_\_ **ROOM: VKC 101**

**WEDNESDAY, MAY 20**

**ROOM: WPH B36 Computer Lab**

**SEMINAR**

9:00 AM – 12:00 PM GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Diagnostic, Preliminary Test: Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**TUESDAY, MAY 26**

**ROOM: HEDCO HNB 100**

**SEMINAR**

9:00AM – 9:15AM Administrative Updates

9:15AM – 10:15AM ACTIVITY | *What's In An Argument?* Group Exercise - Group 1: Persuasive Arguments Debate (to Improve Research and Writing Analytical Skills)

10:30AM – 11:15AM ACADEMIC PROESSIONALIZATION | Funding for Graduate School: Scholarships, Grants, Fellowships, Loans, Employment, etc.

11:15AM – 12:00PM RESEARCH & WRITING | Part 1: Determining the Point and Purpose of Your Research & Writing and the Best Means to Articulate it Clearly; Part 2: Learning the 4 C's of Research; Part 3: Writing and Finetuning the Literature Review and Methods Sections

**DUE FRIDAY (05/29/15): (1) LITERATURE REVIEW OVERVIEW; (2) METHODOLOGY**

**BRING TO NEXT CLASS: PRIOR PERSONAL STATEMENT(S) AND CURRICULUM VITAE/RESUME(S)**

**BREAK/LUNCH**

12:00 – 1:00 PM

Free Time/On Your Own

**DISCUSSION**

1:10 – 3:30 PM

Group #1: American Studies & Ethnicity \_\_\_\_\_ **ROOM: GFS 220**

Group #2: Social Sciences & Education \_\_\_\_\_ **ROOM: GFS 221**

Group #3: Science, Technology, Engineering & Math \_\_\_\_\_ **ROOM: GFS 228**

Group #4: Public Health & Policy \_\_\_\_\_ **ROOM: VKC 101**

**WEDNESDAY, MAY 27**

**ROOM: HNB 100**

**SEMINAR**

9:00 AM – 12:00 PM GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Session #1:  
Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**MONDAY, JUNE 1**

**ROOM: HEDCO HNB 107**

**SEMINAR**

9:00AM – 9:15AM Administrative Updates

9:15AM – 10:15AM ACTIVITY | *What's In An Argument?* Group Exercise - Group 2: Persuasive Arguments Debate  
(to Improve Research and Writing Analytical Skills)

10:30AM – 11:15AM ACADEMIC PROESSIONALIZATION | Developing a Professional Curriculum Vitae

11:15AM – 12:00PM RESEARCH & WRITING | Part 1: Writing a Compelling and Competitive Personal Statements;  
Part 2: Overview of Writing Research Statements for Graduate School Applications

**DUE FRIDAY (06/5/15):** (1) DRAFT STATEMENT OF PURPOSE/PERSONAL STATEMENT; (2) DRAFT CURRICULUM VITAE

**BRING TO NEXT CLASS:** DRAFT ABSTRACT, LIST OF GRADUATE SCHOOL PROGRAMS OF INTEREST, POTENTIAL LETTERS  
OF RECOMMENDATION LIST, AND COPY OF MENTOR'S DISSERTATION AND/OR DISSERTATION OF YOUR CHOICE

**BREAK/LUNCH**

12:00 – 1:00 PM

Free Time/On Your Own

**DISCUSSION**

1:10 – 3:30 PM

Group #1: American Studies & Ethnicity \_\_\_\_\_ **ROOM: VKC 103**

Group #2: Social Sciences & Education \_\_\_\_\_ **ROOM: VKC 104**

Group #3: Science, Technology, Engineering & Math \_\_\_\_\_ **ROOM: SOS B51**

Group #4: Public Health & Policy \_\_\_\_\_ **ROOM: SGM 601**

**WEDNESDAY, JUNE 3**

**ROOM: HNB 100**

**SEMINAR**

9:00 AM – 12:00 PM GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Session #2:  
Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**BREAK/LUNCH**

12:00 – 1:00 PM Free Time/On Your Own

1:00 – 4:00 PM GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Session #3:  
Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**MONDAY, JUNE 8**

**ROOM: HEDCO HNB 100**

**SEMINAR**

9:00AM – 9:15AM Administrative Updates

9:15AM – 10:15AM ACTIVITY | Getting a Headstart on Creating Your Posters and PowerPoint Presentations

10:30AM – 11:15AM ACADEMIC PROFESSIONALIZATION | Part 1: Researching Graduate Programs that are “Best Fits”  
to Your Academic Interests Incorporating Research/Writing Skills into Revising Graduate School  
Package; Part 2: Creating an Organizational Spreadsheet for Graduate Applications

11:15AM – 12:00PM RESEARCH & WRITING | Part 1: Letters of Recommendations – What Do They Really Mean?  
Who Should You Ask? How Should You Prepare? What to Do If You Are Asked to Start Your  
Own Letter?; Part 2: Creating Typologies and Terms for Your Research

**DUE FRIDAY (06/12/15):** (1) GRADUATE SCHOOL PLANS & TIMELINES SPREADSHEET—INCLUDE POTENTIAL  
RECOMMENDERS, REFERENCES, LIST OF GRADUATE PROGRAMS OF INTEREST, ETC.

**BRING TO NEXT CLASS:** COME PREPARED WITH REVISED LITERATURE REVIEW AND OVERALL RESEARCH/WRITING  
PROGRESS TO WORK ON FINALIZING POSTER PRESENTATIONS

**BREAK/LUNCH**

12:00 – 1:00 PM

Free Time/On Your Own

**DISCUSSION**

1:10 – 3:30 PM

Group #1: American Studies & Ethnicity \_\_\_\_\_ **ROOM: VKC 103**

Group #2: Social Sciences & Education \_\_\_\_\_ **ROOM: VKC 104**

Group #3: Science, Technology, Engineering & Math \_\_\_\_\_ **ROOM: SOS B51**

Group #4: Public Health & Policy \_\_\_\_\_ **ROOM: SGM 601**

**WEDNESDAY, JUNE 10**

**ROOM: HNB 100**

**SEMINAR**

9:00 AM – 12:00 PM GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Session #4:  
Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**BREAK/LUNCH**

12:00 – 1:00 PM Free Time/On Your Own

1:00 – 4:00 PM GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Session #5:  
Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**MONDAY, JUNE 15**

**ROOM: HEDCO HNB 100**

**SEMINAR**

9:00AM – 9:15AM Administrative Updates

9:15AM – 10:15AM ACTIVITY | Finalizing Poster Presentations

10:30AM – 11:15AM ACADEMIC PROESSIONALIZATION | How to Present and Convey Your Research Through  
Posters, PowerPoint, etc.

11:15AM – 12:00PM RESEARCH & WRITING | Part 1: Research Data Analysis, Procedures, and Writing Up Your  
Findings; Part 2: Revisiting Your Research and Writing Schedule

**DUE THIS THURSDAY (06/18/15): SUBMIT POSTERS TO PROGRAM OFFICE**

**BRING TO NEXT CLASS: RESEARCH FINDINGS AND METHODS SECTIONS PROGRESS**

**BREAK/LUNCH**

12:00 – 1:00 PM

Free Time/On Your Own

**DISCUSSION**

1:10 – 3:30 PM

Group #1: American Studies & Ethnicity \_\_\_\_\_ **ROOM: VKC 103**

Group #2: Social Sciences & Education \_\_\_\_\_ **ROOM: VKC 104**

Group #3: Science, Technology, Engineering & Math \_\_\_\_\_ **ROOM: SOS B51**

Group #4: Public Health & Policy \_\_\_\_\_ **ROOM: SGM 601**

**WEDNESDAY, JUNE 17**

**ROOM: HNB 100**

**SEMINAR**

9:00 AM – 12:00 PM GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Session #6:  
Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**BREAK/LUNCH**

12:00 – 1:00 PM Free Time/On Your Own

1:00 – 4:00 PM GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Session #7:  
Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**MONDAY, JUNE 22**

**ROOM: HEDCO HNB 100**

**SEMINAR**

9:00AM – 9:15AM Administrative Updates

9:15AM – 10:15AM ACTIVITY | Confidence and Strategy Building: Answering Questions from Audience Members

10:30AM – 11:15AM ACADEMIC PROFESSIONALIZATION } Creating Your (Inter)national Academic Online Presence

11:15AM – 12:00PM RESEARCH & WRITING | Bringing It Altogether: Organizing Research Paper Sections – Part 1:  
Research Data Analysis, Procedures & Writing Up Your Findings and Discussion (Continued...);  
Part 2: Appropriate use of Citations, Quotes, Paraphrases, Abbreviations, Bullets, Headings,  
Tables & Diagrams, Statistics & Numbers

**DUE FRIDAY (06/26/15): DRAFT FINDINGS AND DISCUSSION SECTIONS**

**DUE NEXT MONDAY BY 3PM (06/29/15): POWERPOINT PRESENTATION SLIDES**

**BRING TO NEXT CLASS:** REVISED ABSTRACT, UPDATED CV AND PERSONAL STATEMENT, ACADEMIC & PROFESSIONAL WEB/ONLINE PRESENCE—INCLUDE LINKS, BIOS, ETC.

**BREAK/LUNCH**

12:00 – 1:00 PM

Free Time/On Your Own

**DISCUSSION**

1:10 – 3:30 PM

Group #1: American Studies & Ethnicity \_\_\_\_\_ **ROOM: VKC 103**

Group #2: Social Sciences & Education \_\_\_\_\_ **ROOM: VKC 104**

Group #3: Science, Technology, Engineering & Math \_\_\_\_\_ **ROOM: SOS B51**

Group #4: Public Health & Policy \_\_\_\_\_ **ROOM: SGM 601**

**TUESDAY, JUNE 23**

**Irani Hall Lobby (indoors, 1<sup>st</sup> floor of building)**

2:45PM – 4:30PM

Indoor Research Poster Session—Gateway Scholars, Summer Bridge Students, Faculty

**WEDNESDAY, JUNE 24**

**ROOM: HNB 100**

**SEMINAR**

9:00 AM – 12:00 PM

GRADUATE RECORD EXAMINATION (GRE) | Preparation Course Session #8:  
Analytical Writing, Verbal Reasoning, Quantitative Reasoning

**MONDAY, JUNE 29**

**ROOM: HEDCO HNB 100**

**SEMINAR**

9:00AM – 9:15AM

Administrative Updates

9:15AM – 10:15AM

ACTIVITY | Finalizing PowerPoint Presentations

10:30AM – 11:15AM

ACADEMIC PROFESSIONALIZATION | What It Means to “Own” Your Research + Intellectual Property; Converting Your Research into Publishable Work for Academic Journals & Presentations

11:15AM – 12:00PM

RESEARCH & WRITING | The Iterative Process: The Art of Editing and Revising, and Learning When To... Stop

Note: Other topics will be covered in this last session and will be determined by the McNair Scholars a week prior based on the progress that has been made to this point. The end of this session will be more of an open forum format for students to ask any last lingering questions leading up to the culmination of the program.

**REMINDER - DUE TODAY BY 3PM:** SUBMIT POWERPOINT TO PROGRAM OFFICE

**DUE THIS WEDNESDAY (07/1/15):** (1) STATEMENT OF PURPOSE/PERSONAL STATEMENT; (2) CURRICULUM VITAE; (3) (In one document) LIST OF GRAD PROGRAMS CONSIDERING APPLYING TO; LIST OF POTENTIAL RECOMMENDERS; DATE TAKING GRE OR GENERAL INTENDED DATE)

**DUE THIS FRIDAY (07/3/15):** SUBMIT FINAL RESEARCH PAPER

**BREAK/LUNCH**

12:00 – 1:00 PM

Free Time/On Your Own

**DISCUSSION**

1:10 – 3:30 PM

Group #1: American Studies & Ethnicity \_\_\_\_\_ **ROOM: VKC 103**

Group #2: Social Sciences & Education \_\_\_\_\_ **ROOM: VKC 104**

Group #3: Science, Technology, Engineering & Math \_\_\_\_\_ **ROOM: SOS B51**

Group #4: Public Health & Policy \_\_\_\_\_ **ROOM: SGM 601**

**TUESDAY, JUNE 30**

**ROOM: Seeley G. Mudd (SGM) Auditorium 123**

8:30AM – 5:30PM

Summer-end Research Symposium—Gateway Scholars, Faculty, Staff, & Family Members

**Wednesday, JULY 1 - July 10**

**Independent Sessions throughout campus**

Continue working on research projects, graduate school preparation, and meet with program instructors/advisors and faculty mentors.



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**RECAP of FINAL ASSIGNMENT DUE DATES**

<b>Thursday, June 18</b>	Poster Presentation
<b>Monday, June 22</b>	Abstract
<b>Monday, June 29</b>	PowerPoint Presentation
<b>Wednesday, July 1 – 10</b>	Statement of Purpose/Personal Statement Curriculum Vitae (CV) List of Grad Programs You are Considering Applying to List of Recommenders Date taking GRE (if applicable)
<b>Friday, July 3</b>	Final Draft Paper